

Avon Foundation Breast Cancer Forum

Conference Travel Information

The Avon Foundation Breast Cancer Forum will be held **February 21-24, 2010** at the Westin San Francisco Market Street in San Francisco, CA. The Avon Foundation for Women (Avon) invites you to attend and encourages you to travel to San Francisco on Feb. 21. [Please click this link to register.](#)

Each participant is responsible for making her/his own travel arrangements and hotel reservations, before the reservation cut off date and within budget limits, as outlined below.

Agenda: The agenda runs from approximately 8:00 am, Monday, Feb. 22 to 12:00 pm. Wednesday, Feb. 24.

Avon anticipates that participants will arrive in San Francisco on Sunday, Feb. 21 and depart on Wednesday, Feb. 24. Those arriving on Feb. 21 are invited to attend a casual dinner at the hotel that evening. This dinner is optional, and there is no program planned. Additionally, we have scheduled free time on Monday evening to allow you time to network with your colleagues and/or explore San Francisco.

Expenses:

Community groups funded through the Avon Foundation Breast Care fund will receive a travel stipend from Cicatelli Associates to cover the costs of attending the Forum. Grantees funded through the Safety Net Program should already have travel funds as a line item in their grant budget specifically to attend this event. If the stipend is not sufficient to cover your travel expenses or if you do not have a conference expense line item in your grant budget, please contact [Carolyn Ricci](#).

Separate from the travel stipend noted above, Avon will provide a hotel room for each participant as described below; meals as outlined on the Forum agenda; and Forum registration and related materials. No additional reimbursements (including meals not outlined on the agenda, transportation expenses, and rental cars) will be provided unless approved in advance by Avon.

Flights:

The Westin San Francisco Market Street is located at 50 Third Street, San Francisco, CA 94103. The two closest airports are:

San Francisco International Airport – SFO
Approximately 13 miles south of hotel

Oakland International Airport - OAK
Approximately 20 miles east of hotel

There are many options in ground transportation from the area airports, including:

- Bay Area Rapid Transport (BART) - <http://www.bart.gov/> (there is a BART station right at SFO and near hotel)
- Shared Van Service – estimated cost is \$15 – \$30 per person - www.shuttlefare.com/?kbid=61075&m=5&i=5
- Taxi Service – Estimated fare is around \$40

Hotel:

Please make your room reservations directly with the Westin San Francisco Market Street by [clicking this link](#). The hotel will ask you for a credit card to hold the reservation and pay for incidental charges, but the cost of the room and tax will be charged to the Avon Foundation master account. Avon has reserved a block of rooms which will be held until Friday, Jan. 22. Reservations are on a first come - first served basis, and can not be guaranteed after Jan. 22.

Avon will provide hotel rooms for the nights of Sunday, Feb. 21 through Tuesday, Feb. 23 (departing Wednesday, Feb. 24). Please only reserve a room for the night(s) you require, and be advised that you will be financially responsible for any additional nights beyond those listed above.

Please direct questions to Carolyn Ricci:
carolyn.ricci@avon.com or Tel: 212-282-5531